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LIVERPOOL REGIONAL HOSPITAL BOARD

REPORT

and

ACCOUNTS

OF THE

Upton Mental Hospital Management Committee

GROUP No. XVI.

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For year ended March 31st, 1952

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LIVERPOOL REGIONAL HOSPITAL BOARD

REPORT

and

ACCOUNTS

OF THE

Upton Mental Hospital

Management Committee

GROUP No. XVI.

For year ended March 31st, 1952

OFFICERS

Medical Superintendent and Consultant Psychiatrist	C. L. COPELAND, M.B., Ch.B., D.P.M.
Deputy Medical Superintendent and Consultant Psychiatrist	D. H. JONES, M.B.E., L.R.C.P. (Lond.), M.R.C.S., D.P.M.
Consultant Psychiatrist	I. FROST, B.Sc. (Lond.), M.R.C.S. L.R.C.P., M.B., B.S. (Lond.), D.P.M.
Senior Hospital Medical Officer ...	A. S. W. BUCHANAN, L.R.C.P., & S., (Edin.), L.R.F.P. & S. (G), D.P.M.
Senior Hospital Medical Officer ...	L. COUPER, M.B., Ch.B., D.P M.
Senior Registrar	S. BREST, B.Sc., M.B., B.Ch., D.P.M.
Registrar	VACANT
Junior Hospital Medical Officer ...	F. J. GALLAGHER, M.B., Ch.B.
Junior Hospital Medical Officer ...	WANDA SZAYNOK, M.D. (Poland).
Senior House Officer	F. P. McINERNEY, M.B., B.Ch. B.A.O. (Dublin).
PART-TIME CONSULTANTS:—	
Consultant Psychiatrist	G. T. JAMES, B.Sc., M.B., B.Ch., D.P.M.
Mental Deficiency Adviser	N. FRASER MacKENZIE, M.B, Ch.B., D.P.M. (Edin.).
General Surgeon	H. L. WARREN WOODROFFE, B.A., M.B., B.Ch., B.A.O., M.D., M.Ch.
Ophthalmic Surgeon	E. F. WILSON, B.A., M.B., B.Ch., B.A.O.
Orthopaedic Surgeon	G. T. PARTRIDGE, B.A., M.A., M.B., B.Chir., F.R.C.S., M.R.C.S., L.R.C.P.
Radiologist	R. F. INNES, M.B., Ch.B., D.M.R.E.
Dermatologist	J. H. T. DAVIES, M.A., M.B., B.Ch., M.R.C.S., L.R.C.P.
Chest Physician	A. C. C. HUGHES, M.B., B.Chir., M.R.C.P., M.R.C.S., L.R.C.P.
Pathologist	W. H. GRACE, B.Sc., M.D. (Lond.), M.B., B.S., D.T.M. & H., D.P.H., F.R.C.P., M.R.C.S., L.R.C.P.
Ear, Nose and Throat	A. W. McCAY, M.B., Ch.B., F.R.C.S.
Physician	A. B. PAUL, B.A., M.A., M.B., B.Ch.
Obstetrician and Gynaecologist ...	J. G. WIGLEY, M.A., B.Ch., F.R.C.S., M.R.C.S., L.R.C.P.
Neuro Surgeon	A. SUTCLIFFE KERR M.B., Ch.B., F.R.C.S.
Dental Surgeon	T. BYRON PLACE, L.D.S.
C. of E. Chaplain	REV. JOSEPH PHILLIPS, B.A.
R.C. Chaplain	The SUPERIOR of the Franciscan Monastery, Chester.
Nonconformist Chaplain	REV. E. J. LAWSON, H.C.F., M.A.
Secretary and Finance Officer ...	FREDK. REGINALD MILLET, F.H.A.
Resident Engineer and Maintenance Officer	G. O. LONEY.
Supplies Officer	G. CATHERALL, A.H.A.
Matron—Upton Mental Hospital ...	EDITH BOSWELL.
Matron—"The Manor"	ELLEN HARTLEY.
Chief Male Nurse	WILLIAM PRITCHARD.
Senior Occupational Therapist ...	NESTA I. R. CLARKE
Catering Officer	FRIEDA A. WILSON.
Psychiatric Social Worker	ETHEL IRELAND.
Chiropodist	HERBERT LEONARD DEAN, M.Ch.S.
Radiographer	A. E. SMITH, M.S.R.
Senior Laboratory Technician	H. V. RIDPATH, F.I.M.L.T., M.R.I.P.H.H.
Chief Pharmacist	P. H. G. ROCHELLE, M.P.S., D.B.A.
Male Tutor	F. NUTTER.
Bankers	Westminster Bank Ltd., Chester.

Members of the Management Committee

Chairman: W. N. COPLAND, Esq.

Deputy Chairman: H. D. ELLIDGE, Esq.

G. ASTBURY, Esq., 4, Thamesdale, Whitby, Wirral.

T. H. BATE, Esq., "The Grange," 79, Earlsway, Curzon Park, Chester.

J. BELFORD, Esq., Green Gates, Beaconsfield Road, Woolton, Liverpool.

Miss A. L. BULLEY, Birch Hey, Ness Holt, Neston, Wirral.

A. R. CANNELL, Esq., Newlands, Hinderton Road, Neston, Wirral.

A. CHARMLEY, Esq., 32, Lumley Road, Chester.

W N. COPLAND, Esq., Red Bank, Sparks Lane, Thingwall, Barnston, Wirral.

Miss I. R. DOHERTY, 8, Fairfield Crescent, Liverpool, 6.

J. T. DUNNE, Esq., 4, Meadows Lane, Handbridge, Chester.

H. D. ELLIDGE, Esq., 42, Osmaston Road, Birkenhead.

Mrs. E. F. GARDNER, 78, Rodney Street, Birkenhead.

Mrs. T. W. HARLEY, Hesketh Grange, Thornton Hough, Wirral.

Dr. G. T. JAMES, "Cherry Haye," The Ridgeway, Gayton, Heswall, Wirral.

Rev. E. J. LAWSON, 9, Chichester Street, Chester.

J. C. LOW, Esq., 24, Cliff Road, Wallasey.

W. MEE, Esq., "Beechwood," Burnley Road, Moreton, Wirral.

Dr. MILES PARKES, "Helmsville," Hightown, Crewe.

Dr. A. B. PAUL, Roden, Lache Lane, Chester.

Miss B. E. WILSON, Stoney Royd, Plymyard Avenue, Bromborough, Wirral.

Dr. H. L. WARREN WOODROFFE, Richmond Place, Boughton, Chester.

REPORT OF THE UPTON MENTAL HOSPITAL MANAGEMENT COMMITTEE

For the Year ended 31st March, 1952.

The Upton Mental Hospital Management Committee beg to present to the Liverpool Regional Hospital Board their Report for the year ended 31st March, 1952.

There were in the Upton Mental Hospital on the 1st January, 1951, 720 male patients and 1,010 female patients, which numbers became 728 and 1,051 respectively on the 31st December last, making a total increase of 8 males and an increase of 41 females

	Males.	Females.	Total.
Admissions	244	414	658
Discharges	193	306	499
Deaths	43	67	110
	236	373	609
	8	41	49

Total increase of 49 patients.

Authorities

Areas	1950.			1951.			Increase		Decrease	
	M.	F.	T.	M.	F.	T.	M.	F.	M.	F.
Cheshire ..	285	466	751	293	477	770	8	11	—	—
Birkenhead ..	210	240	450	213	235	448	3	—	—	5
Wallasey ..	106	172	278	101	186	287	—	14	5	—
Chester ..	53	86	139	53	90	143	—	4	—	—
Liverpool ..	11	32	43	14	46	60	3	14	—	—
Lancashire ..	4	4	8	4	8	12	—	4	—	—
Other Areas .	4	9	13	6	8	14	2	—	—	1
Private Patients ..	—	—	—	—	—	—	—	—	—	—
Service Patients ..	45	1	46	44	1	45	--	—	1	—
Broadmoor Patients ..	2	—	2	—	—	—	--	—	2	—
	720	1010	1730	728	1051	1779	16	47	8	6
								16		8
								63		14
								14		
						Increase		49		

The authorised accommodation provided at the Hospital is as follows:—

Males.	Females.	Total.
806	994	1800

The following members of the staff have retired and have been placed on superannuation:—

	Years of Service
Dr. C. Holmes (Deputy Medical Superintendent) ..	20
Mr. J. H. Jones (Charge Nurse)	37
Miss G. Thelwell (Sister)	30
Mr. F. Venables (Nursing Assistant)	32
Mr. G. E. Partin (Assistant Chief Male Nurse) ..	40
Mr. G. Pleavin (Staff Nurse)	31
Mr. T. Hooson (Charge Nurse)	31
Mr. H. Schofield (Foreman Joiner)	38

REPAIRS AND RENOVATIONS.

The undermentioned departments of the Hospital have been renovated and decorated:—

Interior—Female Wards, F.4 and F.7.
Main Corridor—Male side, portion decorated.
Residential quarters and Offices of Administrative Block.
Dispensary.
Exterior—1896 Building.

The floor surface of Ward M.6 has been renewed.

Extensive repairs to the ovens in the bakehouse have been carried out.

CAPITAL EXPENDITURE.

Bache Hall was opened as domestic staff quarters on the 1st November, 1951. Removal of the domestics from the Administrative Building freed a number of rooms which have provided additional accommodation for residential officers and also office accommodation.

New Staff Kitchen and Dining Room—this was opened on the 1st April and now provides a 24-hour service.

Married Medical Officers' Quarters—alterations to the Isolation Hospital were completed during the year and have provided two flats for married medical officers.

MINOR CAPITAL SCHEMES.

The Regional Hospital Board delegated the Management Committee to carry out the following Minor Capital Schemes and these were completed during the current year:—

Furnishings "The Manor."
,, Bache Hall.
,, Staff Dining Room.

Provision of Bull Pen.
Male Ward 2 (Isolation).
Foundations for extensions to Bradfords Calender.
Wiring of Flats, Isolation Hospital.
Electricity supply to estate houses from Grid.

"THE MANOR."

The central heating system is now in operation.

The Regional Hospital Board has now given consent to the provision of a domestic laundry and it is hoped that this will be installed and in operation before the end of the year.

Arrangements have been made with the W.V.S. to provide a library service.

The shortage of nurses, both male and female, is still acute. The Regional Hospital Board has granted the sum of £2,500 for the provision of food vans and porters and this will help in no small degree the economy in the use of nurses for non-nursing duties and also provide a better food service for patients in the wards.

At the request of the Committee, the County Fire Officer surveyed the whole of the Hospital and his Report on the Hospital fire precautions is now under consideration.

The annual inspection of the Farms and Gardens took place on the 30th August.

The Committee again wish to acknowledge with thanks a gift of £380 from the Regional Hospital Board's Endowments Fund to provide a hard tennis court for the patients at the Annexe, and also a gift of £150 from the Merseyside Hospitals Council, with which money we purchased netting for the patients' tennis court and one reconditioned piano for a female ward.

The Reports of the Medical Superintendent of the Upton Mental Hospital and the Acting Superintendent of The Manor are appended.

The Commissioners visited Upton Mental Hospital on the 11th and 12th December and The Manor on the 18th July and copies of their Reports are also appended.

Owing to the continued financial stringency, it is to be regretted that many of the improvements which the Committee were desirous of making are still deferred, and the prospects of further financial assistance, especially in the capital expenditure field, seem to be as far away as ever.

My Management Committee feel that their best thanks are due to all the members of the staff for their continued co-operation, and for the team work which has allowed us to maintain the services of the Hospital to such a high level despite our difficulties through shortage of trained staff.

With reference to the staffing difficulties, considerable anxiety must be felt by every Member of the Committee and the staff, especially at meal time periods, with regard to the safety and well-being of the patients at that time.

I am pleased to be able to report that little overtime has had to be worked during the past year.

While the outlook at the moment is somewhat grave, I am optimistic enough to think that with the combined efforts of all concerned we will be able, not only to maintain, but improve the services

W. N. COPLAND,

Chairman.

Report of the Medical Superintendent
for the Year 1951

Upton Mental Hospital,
Chester.
February, 1952.

Mr. Chairman, Ladies and Gentlemen,

I have the honour to submit the Annual Report of the Medical Superintendent for the year 1951.

The following summary shows the changes in the hospital population:—

	M.	F.	T.	M.	F.	T.
Number of patients on the books, January 1st, 1951				720	1010	1730
Admissions:—						
Direct	227	391	618			
Transfers	17	23	40			
Total number of admissions				244	414	658
Total number under treatment				964	1424	2388
Discharges and removals ...	193	306	499			
Died	43	67	110			
				236	373	609
Remaining on December 31st, 1951				728	1051	1779
Recognised accommodation				806	994	1800
Two Male Wards shut—beds available now				722	994	1716
Deficiency in accommodation				—6	—57	—63

Admissions.

The total number of admissions during the year was 658 (244 males and 414 females). Forty of these were transferred from other Mental Hospitals (17 males and 23 females); 350 were Voluntary Patients (132 males and 218 females); and 3 Temporary Patients were admitted.

Voluntary Patients.

The Voluntary admissions this year were 56.6% of the direct admissions. Last year the figure was 65.4%, and the reduction can be accounted for by the closing of Male 13 Ward late in the year, and overcrowding, leading to refusal of admission to some Voluntary Patients.

Sections 20 and 21.

Thirty-one male and 109 female patients were admitted under Sections 20 and 21 of the Lunacy Act, 1890. These patients were disposed of as follows:—

Total.	Voluntary.	Temporary.	Certified.	Other Hospitals.	Home etc.	Died.
140	51	2	60	1	20	6

Discharges.

The total number of discharges during the year was 499 (193 males and 306 females). Fifty males and 126 females were discharged recovered, making a proportion of 28.5% to the number of direct admissions. A further 83 males and 110 females were discharged relieved, and 17 males and 19 females were transferred to other hospitals. Patients discharged from the Hospital recovered and relieved together amount to 59.7% of the direct admissions. In 1950 this figure was 69.6%. A tendency to demand higher standards for Recovered and Relieved is noticeable amongst the Medical Staff. Of the 176 patients discharged recovered, 8 were sent out on a period of trial at the end of which they were discharged.

Deaths.

For the year 1951 the death rate was 6.2%. There was a sharp epidemic of influenza here, the population is ageing, and there have been several years of low death rates previously. In 1950 the figure was 4.2%, and for five years it has not been above 5.3%. The causes of the 110 deaths during the year were as follows:—

	Males.	Females.
Tuberculosis	3	2
Cancer	3	2
Diseases of the Circulatory System ...	24	33
Pneumonia and Bronchitis	5	13
Senility	2	12
Unclassified	6	5
	43	67

Infectious Diseases

In January there was a sharp outbreak of influenza involving 279 patients with 12 deaths, and 198 members of the Staff were also affected. In January and February four cases of Flexner type II dysentery occurred, followed by five cases of Flexner type I dysentery in March. These were all males, in each type an unknown carrier was found, and one patient died. In April a female patient was admitted with Sonne type of dysentery causing an outbreak of 13 cases which necessitated the temporary cessation of admissions. In September two female cases of Typhoid occurred and again a carrier was found. For many years this Hospital has been almost free of active dysentery, and the small accommoda-

tion set aside for this type of case proved inadequate. Consequently F.8 Ward was converted into a Dysentery and Typhoid Ward where suitable isolation could be arranged. To make this accommodation satisfactory a proper sanitary spur is needed and a scheme has been sent up to the Regional Board. On the male side it is thought that one dormitory of M.2 Ward would prove sufficient and the special sanitary accommodation is being more easily contrived. Each of these Wards will allow for future expansion in case of a further epidemic. The appropriate Ward Gardens have been subdivided by wire-netting until such time as proper railings can be obtained.

Pathological Laboratory.

These outbreaks threw extra work on the Laboratory. During the year 1951 a total of 4,261 investigations were carried out, nearly double the work done in 1950. These may be classified as follows:—

Examination of Urine	923
Blood Counts	284
Blood Sedimentation Tests	36
Blood Grouping, Cross Matching, Rh. Typing, etc.	26
Blood Cultures	8
Blood Sugar Estimations	39
Blood Urea	49
Miscellaneous Blood and C.S.F. Chemistry	24
Blood Widal Tests	132
Examination of Faeces	2,498
Throat Swabs	130
Examination of Sputum	56
Gastric Analysis	10
Examination of Milk	24
Miscellaneous (Swabs, Pleural Fluid, etc.)	22

Under arrangements made by the Regional Board 466 Wassermann Reactions were carried out by the Chester Royal Infirmary and also six specimens of tissue for histological examination.

Dentist.

Mr. T. Byron Place, our Dentist, only comes once a week which, as remarked by the Commissioners, is not sufficient for the dental work needed at this Hospital. The Regional Board have now been asked to allow the Dentist to visit three times a week. The following is a summary of the dental work during the year:

Visits of Patients	433
Extractions	289
Scalings and Gum Treatments	42
Fillings	31
Dentures supplied	25
Dentures repaired	18
Miscellaneous Treatments	49

X-Ray.

In the X-Ray Department 961 examinations were made, using 1,721 films classified as follows:—

Alimentary	13
Respiratory	701
Orthopaedic	180
Pregnancies	3
Skulls	32
Dental	5
Sinuses	1
Abdomens (Foreign bodies, etc.)	18
Gall Bladders	5
Urinary	2
Miscellaneous	1

Dr. R. F. Innes visits once a fortnight to report on the films. In addition Mr. A. E. Smith, the Radiographer, gave 8 Ultra Violet, 26 Radiant Heat, and 32 Diathermy treatments during the year.

In May a Mass Radiography Unit paid a second visit to the Hospital and X-rayed staff and patients. As a result three male and one female patient were found to have unsuspected tuberculosis. There are now 21 male and 17 female known cases of active tuberculosis being treated in Sanatorium conditions. Dr. A. C. C. Hughes, Chest Specialist from Chester, visits regularly to advise in the treatment and diagnosis of these cases.

Chiropodist.

Mr. H. L. Dean, the Chiropodist, attends for three sessions a week and has given 621 treatments to 238 patients and staff.

Special Treatments.

During the year 166 patients left the Hospital after Electro Convulsive treatment. Ninety-eight of these were completely recovered and 50 substantially improved. In all, 264 patients received this treatment and the new relaxants were frequently used.

In the Deep Insulin Coma Unit for the treatment of Schizophrenia, 47 patients received a complete course of treatment and the results were as follows:—

Complete remission	24	All discharged from the Hospital.
Incomplete remission ...	7	
Partial remission	1	
Unchanged	15	

The Carbon Dioxide and Oxygen Inhalational Treatment referred to last year still continues in use in suitable cases as an additional mode of treatment.

Leucotomy.

Leucotomy Operations are still carried out at Winwick Mental Hospital under the regional arrangements, but the patients return to us for their after treatment. The special Occupational Centre for these patients in F.14 Ward continues, and the Centre in M.1 Ward has been recently expanded into Allentown. In 1951 a further 20 of our patients had this brain operation carried out. The results of all our Leucotomy patients from July, 1947 to the end of January, 1952, are as follows:—

90 patients have now had the operation.
28 patients have been discharged recovered.
10 patients have been discharged relieved into the care of relatives.
28 patients have shown improvement, are still with us, and further improvement is expected in some of these.
19 patients have shown no improvement so far, but some have only recently had the operation.
5 patients have died since 1947. Three of the deaths were associated with the operation.

Sixteen major surgical operations were performed during the year in our Operating Theatre.

Out-Patient Clinics.

For over 14 years there has been a steady increase, year by year, in the demand for out-patient work. At our Clinics in 1946 there were four times the number of new cases seen in 1938, the last complete pre-war year, and since 1946 the numbers have more than doubled again. This year the numbers attending the Chester Royal Infirmary Clinic include extra sessions dealing with the psychological aspects of skin diseases, in which Dr. Couper is taking a special interest. An appointment system for patients obtains at each Clinic. The following table gives an indication of the work done at our three Out-patient Clinics in 1951, and it is still of interest to compare with earlier years quoted underneath:—

Year 1951.	Chester Royal Infirmary.	Runcorn Victoria Memorial Hospital.	Ellesmere Port Hospital.	Totals in 1951.
New cases ...	437	56	97	590
Atendances ..	1005	170	264	1439

In 1950 there were 565 new cases and 1,316 attendances.
In 1949 there were 482 new cases and 1,086 attendances.
In 1938 there were 69 new cases and 182 attendances.

Psychiatric Social Worker

The post of Psychiatric Social Worker at this Hospital was approved in 1945, but we were unable to fill the post until 1951 owing to the great shortage of these specially

trained workers. I am very glad to be able to report that on March 1st, 1951, we succeeded in obtaining the services of Miss Ethel Ireland. The following figures indicate the amount of work done during the nine months since her appointment:

Number of patients referred for social work ...	151
Total visits	198
Number of social histories obtained	41
Special follow-up visits to discharged patients ...	54
Visits to patients on trial	29
Visits to make arrangements for patients discharged	50
Miscellaneous visits	27
Enquiries dealt with in Hospital from patients and relatives *re*:— money, property, employment, living accommodation, whereabouts of relatives, etc.	103
Employment found	12
Accommodation found	8

It can be seen that Miss Ireland has thus justified my insistence on the necessity for a trained Psychiatric Social Worker at this Hospital. She fills a very great need, but one Psychiatric Social Worker is not enough. The scope for expansion of her department is almost limitless in a Hospital of this size, with its large turnover of new patients.

Occupational Therapy

The increasing staff shortage has crippled our Occupational treatment. On the female side the new special Centre opened for the Main Building last year has had to close. Three trained Occupational Therapists are not enough to run the remaining five special Centres regularly, especially with the increased shortage of nursing staff. The special Centre for male Leucotomy patients in M.1 Ward only ran intermittently and it was thought we might have to give up sending male patients for this operation owing to the inadequate facilities for their after-treatment. As a makeshift arrangement this Centre has now been merged in Allentown, and there are now only four special Centres—F.12 and M.12 Admission Wards, Allentown for the male Main Building, and F.14 for female Leucotomy patients. The extensive outdoor working parties on the male side have practically come to a standstill. Whereas formerly up to 200 male patients regularly worked out in the grounds, now we consider ourselves lucky if we manage to get 30 patients a day out. Even the Physical Training Classes have come to an end.

In this emergency it is essential that money be made available to enable us to increase our trained Occupational Therapist Staff to five, to employ Physical Training

Instructors, and to engage the Education Officer and his Assistant to combat the lethargy and stagnation resulting from the skeleton nursing staff remaining to us. Urgent representations have been made to the Regional Board about the overwhelming importance of this rehabilitation staff, whose appointment has had to be postponed from year to year owing to financial cuts.

Social Amenities

The Patients' Club has had a good year, with regular twice-weekly meetings. A hard tennis court has been provided for them at the back of M.12 Ward, and hempen netting surrounds have been obtained for the grass tennis court behind F.12 Ward. The back-stage curtains and scenery have been renewed, and there has been a regular series of visiting concert parties and entertainments. A Washing and Ironing Room for patients' small things has been established in F.13 Ward. A sewing machine has been provided for F.7 Ward for patients' use. The Education Authority has provided lecturers for Music Appreciation, Current Affairs and Practical Painting Classes, which are run entirely without staff. These have been an unqualified success, but the Education Act prohibits this being applied to Certified Patients, and only the Voluntary Patients can attend. This is unfortunate, as such work is much more urgently needed in the Main Building, where activities of all sorts need organising all day long to galvanise and stimulate the patients, and prevent the prevailing deterioration from lack of staff. This is where the Education Officers are needed so desperately. The staff shortage has interfered seriously with the inter-ward games and competitions, especially on the Playing Field. The Physical Training Instructors, if granted to us, could keep this part of our rehabilitation work in being. A commencement has been made in the laying out of the waste triangle of ground in front of the Annexe as a Patients' Park. Another 1,775 books have been added to the Patients' Library, making a total of 11,256 since April, 1945.

Nursing Training

Thirteen members of the Nursing Staff sat for the Final Examination of the General Nursing Council (Mental Section), and all 13 passed, also five out of six passed the Preliminary Examination. This is the last year for the Royal Medico Psychological Association Examination, and two nurses entered and both passed. These results reflect great credit on the Senior Tutor, Mr. Nutter, and his Assistant, Mr. R. C. Salisbury. During the year 1951 two men and one woman returned from General Training. There are still six men and one woman away for General Training. Unfortunately, owing to the extreme shortage of Nursing Staff, the

Committee had very reluctantly to reduce drastically the numbers of Nurses seconded for General Training, and in future there will be only two men and two women allowed away at any one time.

Nursing Staff.

During the year there has been a very steady fall in the number of male nurses. The opening of industries in the neighbourhood has caused both a fall in the number of recruits and a loss of married male nurses who have come to us recently and find they cannot manage on the money. On the female side the numbers have failed to rise, and there has been a slight fall, and the gradual retirement of older, experienced nurses, together with the inability of part-time nurses to be on duty at week-ends, have caused increasing difficulties. Reckoning the establishment as one nurse to five patients, we are now short of 74 (last year 57) male nurses, and 66 (last year 63) female nurses. The establishment should be a total of 383 male and female nurses, and we are 140 short of that number. We are using 91 (last year 94) part-time female nurses, who work a 30-hour week. Ward M.11 still remains closed from shortage of male staff, and in November, Ward M.13 had also to be closed. The possibility of having to close a Female Ward has been under discussion.

Catering.

Miss F. A. Wilson commenced as Catering Officer on February 19th, and Miss M. Malynn, her Assistant, on May 1st. The new Staff Dining Room and Kitchen, which was started in 1945, is at last completed, and opened on April 1st, at first for residents only, but it was very quickly able to cater for non-residents as well. It runs a continuous service night and day, and facilities now exist for nurses coming in late off duty to have a hot meal. Gas mains have been laid throughout the Hospital for each Ward to have a gas-heated hot closet, boiling table, and boiling water urns. The scheme is likely to be completed by next year. As a means of aiding the shortage of nursing staff, the Regional Board have given priority to Ward food delivery vans, containers and drivers. This will reduce the amount of time nurses are out of the wards on non-nursing duty. Ward Maids who could be doing this work are just as short in supply as Nursing Staff.

General.

The modernising of the Bache Hall has been completed and it is now used to accommodate resident domestic staff. This has enabled us to install resident male nurses in the Annexe blocks formerly occupied by maids, and the removal of maids from the top of the administrative building has freed much needed residential accommodation for medical staff and officers. Also the gross overcrowding in clerical

staff offices has been relieved by expansion upstairs into the vacant rooms created by the opening of the Bache Hall. The much worn floor of Male 6 Day Room has been covered with asphalt composition and the painting of this room completed. Wards F.8, F.4, and F.7 have also been painted throughout. Several parties of magistrates have been taken round the Hospital, and were very appreciative of the opportunity of seeing for themselves the facilities that exist for the care and treatment of the patients they send to us.

Changes in Staff.

The following staff changes occurred during the year 1951:—

Dr. C. Holmes, Consultant and Deputy Medical Superintendent, retired on pension on November 30th, after 20 years' service at this Hospital, and was replaced by Dr. Dewi H. Jones, on December 1st.

Dr. W. V. A. Erskine, Senior Hospital Medical Officer, left on April 30th, to a Consultant post at Carlisle Mental Hospital. He was replaced by Dr. J. D. Glynn, who left on 30th November.

Dr. L. Couper, Senior Registrar, was promoted to Senior Hospital Medical Officer.

Dr. J. McGlade, Junior Hospital Medical Officer, retired on pension on January 31st, after 16 years' service at this Hospital, and was replaced by Dr. M. Grant, who departed on October 6th to a Registrar post at Warlingham Mental Hospital.

Dr. W. Szaynok, Senior House Officer, was promoted to Junior Hospital Medical Officer.

Dr. B. M. Edgar, Senior House Officer, departed on 31st August to a Registrar post at Fishponds Mental Hospital, Bristol, and Dr. F. P. McInerney was appointed as Senior House Officer.

At the end of 1951 there were vacancies for one Senior Hospital Medical Officer, one Senior Registrar, one Junior Hospital Medical Officer, and one Senior House Officer.

Miss D. Cross, Senior Assistant Matron, left on 3rd May, and we have not succeeded in filling the vacancy in spite of extensive advertising.

Conclusion.

The main difficulty of the year has been the fall in numbers of nursing staff, especially on the male side, which has seriously crippled the work of the Hospital, and led to the closure of another Male Ward. We cannot compete with the wages offered in industry, and men who were hoping to make their career as Male Nurses found they could not manage on the money. Several references have been made

above to the resulting reduction in care, supervision, and rehabilitation facilities for our patients. Great and increasing burdens have been thrown on the officers and staff, which they have done their best to surmount, and I am glad to have this opportunity of thanking all concerned for their efforts to deal with the difficulties.

May I, in conclusion, thank the Chairman and all members of the Committee for their continued advice, help, and support.

Mr. Chairman, Ladies and Gentlemen,

I have the honour to be

Your obedient servant,

C. L. COPELAND.

Medical Superintendent.

The Management Committee,
Upton Mental Hospital,
Chester.

REPORT OF THE ACTING SUPERINTENDENT AND MATRON FOR THE YEAR 1951.

"The Manor,"
828, Chester Road,
Great Sutton,
Wirral,
Cheshire.
March 1st, 1952.

Mr. Chairman, Ladies and Gentlemen.

I have the honour to submit my Annual Report for the year 1951.

Since my last Annual Report there has been little, if any, change in general routine.

At the point of writing this Report, the provision of the Laundry appears to be at a standstill. The washing of the patients' clothing and household articles is a matter of an occupation which in the past years has been found of the utmost benefit to the patients of this type resident in The Manor, and the continued absence of a suitable Laundry is regrettable. It is realised that there will be financial obstacles at the present time, but the burden carried by the staff in the absence of a Laundry is a heavy one.

STAFF

Serious staff shortage has continued throughout the year and in fact the staffing position at the close of the year had deteriorated further. In December there were only four Nursing Units, all of Ward Orderly Grade only, one of whom was resident.

In view of the characteristics of many of the patients, the majority of whom have unstable temperaments, the staffing position must be regarded as critical.

STAFF CHANGES

Cook E. Alsopp commenced duty January 1st, 1951, and left the staff November 30th, 1951, to go to a post with higher wages.

Mrs. Noblett commenced duty December 19th, 1950, and left the staff December 16th, 1951.

Cook H. Harvey (resident) commenced December 3rd, 1951, having had previous institutional cooking experience.

PATIENTS' HEALTH

The general health has been good with no illness apart from minor ailments.

PATIENTS' OCCUPATIONS

The routine established in the past two years has been continued in that there are three classes of occupation:— (1) House-keeping and domestic training; (2) Needlework and craft-work; (3) Garden work.

The patients are normally switched around from time to time between the various occupations under these headings, this ensures that the patients' training is as comprehensive as possible with the means at our disposal. An attempt was made at the end of the year to introduce loom and stool weaving, the necessary materials being purchased, but through staff difficulties a start in this direction has been delayed.

There has been considerable extension in needlework and the patients have been successfully taught to make blouses and dresses of attractive nature.

COUNTRY DANCING

We have been fortunate in this respect. Mrs. Wilson an experienced dancing teacher, has trained the patients in regular weekly sessions.

IMPROMPTU GAMES

Rounders and cricket are played every evening when the weather allows. Throughout the Spring, Summer, and Autumn, every opportunity was taken of favourable weather conditions to enable patients to take full advantage of the spacious garden and playing fields space. In addition to organised physical training, Morris dancing and classes in folk dancing have been introduced and held on the lawn whenever possible and proved of the utmost benefit. At the Newchurch Christmas party, The Manor patients sang a number of Christmas Carols from the stage. A creditable performance. One of the patients accompanied at the piano and was entirely without staff aid.

RELIGIOUS SERVICES

Religous services have been held as usual. Mr. Belford has kindly undertaken the supply of speakers for the services on Sunday evenings and Thursday afternoons. We are grateful to Pastor MacFarlane for help at these services.

The patients have also attended the Sunday morning services at the Great Sutton Church regularly.

IMPROVEMENTS TO THE HOUSE

A sum of £1,000 was spent in providing new curtain materials, new carpeting, and rubber floor covering in various parts of the house. In addition, twelve new beds of approved type were provided for patients. Electric clocks were installed throughout the house.

Patients' bedside lockers have proved a much appreciated amenity. The new sewing machine has proved a great asset and the new piano is most useful for services and singing classes.

CENTRAL HEATING

The most important and beneficial addition throughout the year was the installation of central heating. A very efficient plant was completed by the end of the year and proved of the utmost benefit.

The Conservatory was also improved by new iron shelving for carrying the decorative shelves, window boxes, and flowers.

VISITS

The Board of Control represented by Miss A. J. Crozier (Inspector) paid the annual visit of inspection on July 18th, 1951.

PATIENTS' RECREATIONS

At Christmas time all patients visited the Theatre in Chester and greatly enjoyed the pantomime.

A number of cinema shows were given by Dr. MacKenzie on the portable cinema projector, films including many of an educational nature.

OUTINGS

Several outings were arranged to other institutions e.g. Ashton House, Birkenhead; Greaves Hall, Near Southport; and the Annual Sports and Christmas Party at the Newchurch Hospital.

In addition our own sports (a great success) were attended by patients rom Ashton House and Newchurch Hospital and were suitably entertained. A Gala Day was also held in September and patients from Ashton House and Newchurch Hospital, and also a party of male patients from Greaves Hall, shared in games. These inter-hospital functions are much looked forward to and appreciated.

FIRE PRECAUTIONS

We are happy to state all fire extinguishers have been refilled and the patients' fire drill has been carried out regularly.

CHRISTMAS TREATS

The patients had the usual happy Christmas with lots of good things to eat and every patient received one or more presents from the Christmas tree.

STATISTICAL TABLES FOR 1951

Patients on the register during the year 1951:—

Feeble-minded 32. Imbeciles 2.

GENERAL STATISTICAL TABLE FOR 1951

Patients on register at January 1st, 1951	31
Patients in residence at January 1st, 1951	29
Patients on trial licence at January 1st, 1951	1
Patients admitted under order, January 1st, 1951 ...	3
Deaths during year	Nil
Patients discharged during the year 1951	Nil
Patients to other institutions during the year 1951	Nil
Patients transferred during the year to guardianship	1
Patients received from other institutions on licence	3
Patients on register at December 31st, 1951	33
Patients in residence at December 31st, 1951	34
Absent and absconded at December 31st, 1951	1
Patients on trial licence at December 31st, 1951 ...	1
Patients in residence from other institutions at December 31st, 1951	3

The carol singers from the Liverpool Mission paid us a visit on December 21st. All patients attended Great Sutton Church on Christmas morning. On Christmas afternoon patients heard the late King's speech.

At this point I must thank Dr. N. Fraser MacKenzie for his help and guidance in all matters relating to treatment of the patients, also Dr. A. B. Paul for the care and attention he shows in attending the physical welfare of the patients.

I wish to thank Mr. Millet, the Secretary of the Hospital Management Committee; also the Supplies Officer, Mr. Catherall, for their helpful co-operation at all times. My sincerest thanks to Mr. Belford, the Chairman, and members of the House Committee for all the valuable work they have done in the past and their unfailing help, consideration and support to myself throughout the year.

Mr. Chairman, Ladies and Gentlemen,

I have the honour to be,

Your obedient servant,

E. HARTLEY.

COMMISSIONERS' REPORTS

Upton Mental Hospital,
Chester.

12th December, 1951.

We commenced our statutory visit to this hospital yesterday. There were then 1,768 patients (721 men, 1,047 women) in residence: in addition two women were away, one being on leave and the other, a voluntary patient, being temporarily absent with the permission of the Medical Superintendent. The nursing staff consisted of 89 men and 100 women employed full time and 89 women who give part-time services only. The proportion of patients to nurses on the men's side was thus 8 to 1 as against an average figure of 5.5 to 1 for all mental hospitals in England and Wales. On the women's side the proportion was 7 to 1, if two part-time nurses are regarded as equivalent to one full-time one, or 8 to 1 if three part-time nurses are taken as the equivalent of one full-time one: the average for the women's side of all mental hospitals is 7.1 to 1.

The shortage of staff on the men's side is thus considerably more than the shortage suffered by most mental hospitals, but on the women's side the strength of the staff is much the same as elsewhere, inadequate as that strength may be. We realise, of course, the difficulties which occur at week-ends and at periods of the day when part-time nurses are not available in large numbers. We hope, however, that it will not prove necessary to close any wards on the women's side for reasons of shortage of staff. Dr. Copeland is anxious to avoid this, and with a reduction in the rate of admissions the position upon that side now appears to be a little easier than it was. It may eventually be possible to administer more wards upon both sides of the hospital upon the open door principle: at present only one ward on each side is open to the grounds. This would mean considerable economy in nursing staff. Two wards are now closed on the men's side: one, M 11, has never been re-opened since the war; the other, M.13, an open door ward for voluntary patients, was closed only recently We discussed with Dr. Copeland possible economy of staff now employed on night duty in order to provide the two nurses necessary to re-open this ward.

The proportion of admissions (on a direct basis) of voluntary patients during 1950 again rose, this time to 66.8% of the total of 507 for all direct admissions. Three women were received upon applications for temporary treatment. Departures and discharges amounted to 455. There were 73 deaths.

The hospital as a whole presents some sharp contrasts. The Annexe wards are well furnished and well heated while some of those in the main building (notably M.7 the Hospital Ward) are poorly furnished and cold. The food appears to be good and

plentiful and there is now an excellent Staff Dining Room but the service of food in the men's wards in the main building and particularly in M.6 was slow. The women's wards are generally well painted and in a good state of repair; those on the men's side have yet, in most cases, to be done, and cannot be done until the electrical and heating systems have been brought up to date. There is a very good canteen and shop for patients and a very poor library and reading room.

Some of these deficiencies are being remedied. The electrical and heating systems must necessarily be attended to before painting is done. We were pleased to learn that M.7 and M.5 are the next wards to be dealt with in this programme. The lighting, which is not adequate in many wards for reading or sewing or indeed for nursing duties in hospital units, will, we understand, not be greatly improved by rewiring but perhaps better use will be made of the existing supply. The service of food in the wards will no doubt be greatly improved when the new hot plates already delivered have been fitted. In some ward dining-rooms it might be possible to place the hot plate in the dining room itself and to serve the meal from it, but the siting of this fitting is a technical question affected by considerations of efficiency and costs. The slowness of the service of the food might be avoided by the use of trolleys to convey it from the serving table or hatch to the patient: we think that the Catering Officer might consider the possibility of this method in each ward. The question of transport of food from the main kitchen to the wards has already received attention; two electrically driven vehicles are being purchased for this purpose.

Boiling tables and water boilers have been provided, but are not yet fitted in the wards. This is a great advance, and will no doubt be greatly appreciated by patients.

The Library is still divided, so far as the stocks of books are concerned, between the utility occupation centre at Allentown and a fair sized room at the Administrative centre. There is no doubt that the services of an Education Officer could well include responsibility for the library. In the meantime, the room at the centre could, if comfortably and attractively furnished, provide a much-needed change for patients who wished to read newspapers or periodicals or to write letters away from the ward day-room which they see every day of their lives whilst they are here.

The modernisation of Bache Hall has been completed. Dr. Copeland told us that the result has been to provide quarters for nurses from the men's side who formerly lived in the wards by freeing the Annexe blocks which were formerly occupied by maids. These blocks are also now used to provide residences for medical and administrative staff, thus freeing much needed space at the centre of the hospital.

In Ward F.13 a washing and ironing room for patients' use has

been equipped, which should greatly encourage patients to wear their own clothing.

The women's wards, F.7 and F.8, where tubercular and infectious cases are kept respectively have inadequate facilities for bathing and insufficient water-closet accommodation

The sewing room occupies no less than one hundred patients daily in a pleasant first-floor room.

The laundry deals with forty-five to fifty thousand articles a week with a good finish. Some details of the treatment of the foul wash were discussed with Dr. Copeland and the laundry mistress in order to eliminate the sluicing of these articles in the wards by the nurses. We hope that eventually money will be found for the employment of laundry porters to collect the laundry from the wards.

In spite of the shortage of staff the standard of sick nursing is well maintained, and the management of the mentally ill appears to be satisfactory.

The health of the patients at present is good, but at the beginning of this year an influenzal epidemic of considerable size attacked 279 patients (93 men and 186 women) and 198 staff (88 men and 110 women). During the year 22 cases of dysentery (9 men and 13 women) and 2 cases of enteric on the women's side have occurred; there were no deaths.

There are at present in the hospital 38 cases of tuberculosis (21 men and 17 women); two of the women's cases are non-pulmonary. We think that the choice of the wards for the segregation of these men and women is a wise one. The pulmonary cases are correctly nursed and the necessary precautions for the benefit of the staff are well understood; masks and gowns are worn, and all nurses who care for these patients are Mantoux tested and suitably treated if negative. Their chests are X-rayed every six months.

The causes of death during 1950 (29 men and 44 women) present no unusual features. Five patients died of tuberculosis but the majority of deaths were caused by respiratory or circulatory diseases or by old age. The mortality rate was the surprisingly low one of 4.2% (men 3.9%, women 4.3%). Twenty-two post-mortem examinations were made, a percentage of 30.1%, which is low.

The number of casualities reported amounts to 27 (9 men and 18 women). An unusual feature was the fact that a woman patient was able to get her arm caught in the calender in the laundry in spite of the provision of the necessary guards. A patient on the men's side sustained fractures of three ribs in the course of a struggle with the nursing staff.

The ancillary medical departments for the use of visiting con-

sultants are very well equipped.

The dental surgeon attends for two sessions each week; this time is probably barely sufficient for the work to be done.

All forms of modern treatment are employed. A special feature is the deep insulin unit. At present patients requiring leucotomy who are normally sent to Winwick for the purpose cannot be dealt with there, as no surgeon is available.

Occupation therapy has always been a field in which this hospital has been distinguished, and is still well organised. The senior occupational therapist, who has two qualified assistants, is hoping to obtain further assistance. Accommodation is being provided for twelve students, who should be able to help in this matter. In the meantime we were sorry to hear that the centre on the women's side of the main building had been closed owing to shortage of staff. Lectures are given by visiting lecturers upon modern painting, music and current affairs.

We were pleased to learn that the question of awards to patients had not been overlooked, and that application for the necessary money has been made.

During 1950, 5 men and 13 women were received under section 20 and 16 men and 49 women under section 21 of the Lunacy Act, 1890. Two men came here as voluntary patients under the terms of probation orders made under section 4 of the Criminal Justice Act, 1948.

It is most encouraging to learn that a psychiatric social worker has now been appointed.

Out-patient clinics are held at Chester Royal Infirmary, Runcorn Victoria Memorial Hospital and Ellesmere Port Hospital by the medical staff of or attached to this hospital. Attendances are reported to be rapidly increasing.

Dr. C. L. Copeland has to assist him Dr. D. H. Jones and Dr. I. Frost, who are consultants, Dr. A. S. W. Buchanan and Dr. L. Couper, Senior Hospital Medical Officers, and Dr. F. J. Gallagher and Dr. Wanda Szaynok, Junior Hospital Medical Officers.

We are indebted to Dr. Copeland and to all those members of the staff who have accompanied us or assisted us with information in the course of our visit.

(Signed) H. R. GREEN,

G. A. LILLEY,

Commissioners of the Board of Control.

The Manor,
Great Sutton,
Cheshire.
18th July, 1951.

There is little change to report on this small Institution.

Work on the laundry is progressing and central heating is being installed throughout the main building.

Meantime the 29 patients in residence are kept occupied with housework, handcrafts and gardening. The laundry for the house and the girls is hand-washed at home, but not in the laundry proper. They are using what will eventually become the scullery.

The patients have done a great deal of useful sewing since coming to the Manor, such as rugs, curtains and more recently they completed dance and P.T. frocks, which I thought most attractive and good fitting. They have been practising Morris dancing and during the afternoon I watched a performance of theirs. I was greatly impressed by their grace and accuracy.

Several outings have been arranged and to other Institutions in the neighbourhood, to the Sports at the Newchurch Hospital as well as visits to Woolworths.

This home was intended for high-grade patients. When discussing licence with Miss Hartley there appeared to be reasons against the majority going out. In a district such as this, it might be possible to find daily or hourly employment as a start.

The general health of the patients has been very good. One girl was absent in Hospital under observation but was expected back the day following my visit.

The garden continues to furnish the home with ample fresh fruit and vegetables.

Fifty pounds has been granted to renew the books in the library. The W.V.S. are giving valuable assistance in this matter.

The house was in excellent order despite the presence of workmen. Old beds have been replaced and interior sprung mattresses are gradually replacing worn-out old-type ones. Also black bed frames have been repainted in bright colours.

While at The Manor I had the pleasure of meeting Dr. Fraser MacKenzie, who was paying one of his periodic visits.

To-day there were 32 on the books and 29 in residence. Since last visit—

1 has been admitted,
1 transferred to guardianship,
1 discharged,
1 absent without leave,
2 are on licence (1 to a relation and 1 in general hospital).

STAFF. At present Miss Hartley is without a deputy. There are 4 day orderlies and 1 experienced, but not certificated nurse, a cook, a gardener and an assistant gardener and maintenance man.

I should like to thank Dr. MacKenzie and Miss Hartley for a pleasant visit.

(SGD) A. J. CROZIER.

Inspector of the Board of Control.

REPORTS OF THE CHAPLAINS

The Vicarage,
Waverton,
Chester.
29th January, 1952.

Mr. Chairman, Ladies and Gentlemen,

I beg to be allowed to present to you the Fifteenth Annual Report for the period ended 31st December, 1951.

In presenting this Report as Church of England Chaplain to the Upton Mental Hospital, I would wish once again to pay tribute to the remarkable work carried on at this Institution—a work which reflects the highest credit upon all responsible for it.

RELIGIOUS SERVICES

I am pleased to say that regular services for the patients have been held week by week, in which many of the staff have also taken part. The fervour and devotional spirit shown at these services has been most impressive. The patients join with zest in the singing of favourite hymns, and there is a real spirit of true worship in the devoutness with which prayers are said and responses are uttered. It is a great joy, too, to see the members of the staff joining with the patients in these spiritual devotions; indeed these services through the year have been real "times of refreshing" which have, I am sure, raised the whole tone of the Institution and made it possible for the work to be carried on smoothly and with the least possible friction.

I cannot speak too highly of the helpful co-operation of the organist, Miss M. D. Baker, A.T.C.L., and the choirmaster, Mr. J. Leatherbarrow.

ENTERTAINMENTS.

These have been continued throughout the period. The showing of "Talkies" has been very popular with the patients. The usual Christmas and New Year festivities were held. The patients' football matches, with numerous indoor games are greatly appreciated by the patients.

My thanks are due to the visiting concert parties who have given us such valuable assistance. The entertainment side of our work is most important. It has been well done, and has, throughout the year, been most satisfactory.

GRATITUDE.

I have once again to thank most heartily the Medical Superintendent, the Matron and their staffs for their kind co-operation and willing assistance.

And I would wish to express my own deep appreciation for the unfailing interest that you, Ladies and Gentlemen, continue to display in all the affairs of the Institution, and for the time and help you give so readily to all that concerns the welfare of the patients.

I remain,

Mr. Chairman, Ladies and Gentlemen,

Your obedient Servant,

JOSEPH PHILLIPS,

Church of England Chaplain.

Franciscan Friary,

Grosvenor Street,

Chester.

24th January, 1952.

The Chairman and Committee of Visitors,

Upton Mental Hospital,

Chester.

Mr. Chairman, Ladies and Gentlemen,

Since my appointment as Roman Catholic Chaplain to the Upton Mental Hospital, I have carried out the duties required of me by the Rules of the Hospital.

Holy Mass has been celebrated each Sunday and on Christmas Day. A special service has been held on Good Friday.

I have visited the Wards each week and made special visits when requested to do so. I have taken Holy Communion to patients in the Wards when infirmity has prevented them from attending Mass on Sundays.

I have been notified immediately, day and night, when a patient has become seriously ill and I have visited him or her without delay.

In the exercise of my duties I have been greatly assisted by the courtesy and co-operation of the members of the staff.

I remain,

Mr. Chairman, Ladies and Gentlemen,

Your obedient Servant,

EUGENE ATHERTON,

R.C. Chaplain.

9, Chichester Street,
Chester.
February 5th, 1952.

Mr. Chairman, Ladies and Gentlemen,

I have the honour to present to you my Report for 1951.

APPRECIATION.

I wish to thank the Medical Superintendent, Matron, and all branches of the staff for the assistance they give me in my work. In particular I would mention Miss M. D. Baker, A.T.C.L., Chapel Organist, and Mr. S. Griffiths, Head Gardener, for his share in making the Great Festivals of the Christian Year such notable occasions.

CO-OPERATION.

The keynote of the year has been co-operation between the Chaplain, and his Lay helpers. Mr. F. J. Leatherbarrow, Fire Officer, took over the duties of Choirmaster with admirable results. Since his appointment as a Lay Reader he has also assisted from time to time, with Mr. T. Catherall, Deputy Head Male Nurse, in the conduct of services. On several occasions members of the Nursing Staff provided musical items, and on one Sunday a Staff Service was held in which many participated. This co-operation has given me great encouragement.

RELIGIOUS SERVICES.

Early in January the influenza epidemic closed the Chapel for a fortnight, but otherwise the services have been well maintained. Holy Communion has been administered monthly, and at the Great Festivals. Every effort is made to make these occasions as colourful as possible, and also to interpret by teaching their significance for Christian faith and belief.

PASTORAL.

I have visited the wards of the Hospital weekly, giving attention to the sick, or lonely patients who lack friends to visit them.

Sick members of the Staff have also been visited in hospital or at their homes.

As formerly, I have distributed magazines provided by my Chester friends.

WELFARE.

I have supported, whenever possible, the various measures provided for the Welfare of Patients. In particular, one should mention the Patients' Fancy Dress Ball in Christmas week which never fails to give pleasure to all.

CONCLUSION.

Finally, I have sought to carry out my duties faithfully and efficiently, and this will be my constant endeavour.

Mr. Chairman, Ladies and Gentlemen,

I have the honour to remain,

Your obedient Servant,

ERIC J. LAWSON,

Free Church Chaplain

EAST SUSSEX COUNTY LUNATIC ASYLUM, HAYWARDS HEATH.

RECEIPTS and EXPENDITURE for the Year ending 31st March, 1897.

MAINTENANCE ACCOUNT.

RECEIPTS.

	QUARTERS ENDING. 1896, June 30th.	Sept. 30th.	Dec. 31st.	1897, March 31st.	Total year ending March 31st.
	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.
Goods Sold, viz.:—					
Farm and Garden Sales	13 10 5	16 4 10	25 5 2	46 18 3	101 18 8
Old Stores, &c.	12 18 11	10 15 3	16 0 4	15 7 2	55 1 8
Sundries	56 9 11	56 7 8	68 19 0	57 15 7	239 12 2
Sums received on Account of the Maintenance of Pauper Patients:—					
From Guardians of Unions and Parishes within the Contributory County and Borough	5130 3 1	5120 2 2	5115 19 10	5112 15 3	20479 0 4
From Guardians of other Unions and Parishes	41 0 0	28 6 0	29 14 0	45 14 0	144 14 0
From the Treasurer of Contributory County and Borough	18 0 9	17 14 9	17 14 9	17 7 3	70 17 6
Private Patients	41 12 0	42 1 0	42 1 0	41 3 0	166 17 0
Funeral and Removal Expenses:—					
From Guardians of Unions and Parishes	24 19 6	20 6 6	15 9 0	21 19 6	82 14 6
Total Receipts	5338 14 7	5311 18 2	5331 3 1	5359 0 0	21340 15 10
Balance—31st March, 1896, viz.:—	...	...	...	...	6092 5 4
Total of Receipts and Balance	...	...	...	...	27433 1 2

EXPENDITURE.

	QUARTERS ENDING. 1896, June 30th.	Sept. 30th.	Dec. 31st.	1897, March 31st.	Total year ending March 31st.
	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.
Salaries and Wages:—					
Officers	601 14 3	593 10 11	597 10 0	597 10 0	2390 5 2
Attendants and Others	891 17 3	894 7 2	882 10 0	926 11 8	3595 6 1
Provisions (including Malt Liquor in ordinary diet)	1549 0 2	1678 15 2	1637 13 1	1620 4 5	6485 12 10
Malt Liquor, Wine and Spirits (not included in ordinary diet)	45 19 6	32 15 6	31 9 0	40 11 6	150 15 6
Farm and Garden Expenses	310 16 11	479 13 0	360 19 3	454 17 5	1606 6 7
Clothing:—					
For Patients	338 9 5	192 8 1	268 3 1	242 7 8	1041 8 3
For Attendants	55 18 0	12 17 6	28 9 11	129 19 3	227 4 8
Necessaries (including Fuel, Lighting and Washing)	433 12 9	429 15 1	482 14 11	610 2 5	1956 5 2
Surgery and Dispensary	32 8 6	13 14 6	30 7 4	26 6 7	102 16 11
Furniture and Bedding	204 14 10	165 11 0	190 6 0	163 6 1	723 17 11
Funeral Expenses	13 7 3	17 19 6	7 11 9	21 1 4	59 19 10
Transfers to the Building and Repairs Fund Account, viz.:—					
For Ordinary Repairs (53 Vic., c. 5, s. 271 [2])	...	...	...	72 7 0	72 7 0
Other Payments:—					
Stationery and Printing	78 4 6	49 8 11	67 2 1	49 4 9	244 0 3
Periodicals and Amusements	31 10 5	39 14 5	29 1 2	47 0 4	147 6 4
Freight and Carriage	19 19 8	17 11 0	18 0 5	19 14 9	75 5 10
Incidentals	6 2 1	23 10 5	5 2 10	6 4 7	40 19 11
Sundries	604 18 11	264 9 1	714 6 5	396 6 0	1980 0 5
Total Expenditure	5218 14 5	4906 1 3	5351 7 3	5423 15 9	20899 18 8
Balance in hand at End of Year, viz.:—31st March, 1897	...	...	...	...	6533 2 6
Total of Expenditure and Balance	...	...	...	...	27433 1 2

BUILDING AND REPAIRS FUND ACCOUNT.

RECEIPTS.

	QUARTERS ENDING. 1896. June 30th.	Sept. 30th.	Dec. 31st.	1897. March 31st.	Total year ending March 31st.
	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.
Ordinary Repairs	365 1 6	394 15 11	388 15 4	232 0 8	1380 13 5
Additions, Alterations, and Improvements (under £400)	...	8 5 5	367 18 2	4 10 0	380 13 7
Rates, Taxes, and Insurance	...	7 6 0	...	84 18 4	92 4 4
Other Receipts:—					
Cottage Rents, &c.	5 19 6	6 6 6	4 4 6	4 11 0	21 1 6
Treasurer's Interest—June	...	...	16 3 5	...	16 3 5
,, ,, —Dec.	...	...	16 10 3	...	16 10 3
Transfers from the Maintenance Account, viz.:—					
For Ordinary Repairs (53 Vic., c. 5, sec. 271 [2])	...	...	...	72 7 0	72 7 0
Total Receipts	371 1 0	416 13 10	793 11 8	398 7 0	1979 13 6
Balance—31st March, 1896	...	...	...	...	1622 1 11
Total of Receipts and Balance	...	...	...	...	3601 15 5

EXPENDITURE.

	QUARTERS ENDING. 1896. June 30th.	Sept. 30th.	Dec. 31st.	1897. March 31st.	Total year ending March 31st.
	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.
Ordinary Repairs	371 1 0	401 2 5	392 19 10	308 18 8	1474 1 11
Additions, Alterations, and Improvements (under £400)	...	8 5 5	367 18 2	4 10 0	380 13 7
Rates, Taxes, and Insurance	...	7 6 0	...	84 18 4	92 4 4
Total Expenditure	371 1 0	416 13 10	760 18 0	398 7 0	1946 19 10
Balance in hand at End of Year, viz:—31st March, 1897	...	...	...	...	1654 15 7
Total of Expenditure and Balance	...	...	...	...	3601 15 5

Examined by the Finance Committee, April 24th, 1897.

(Signed) CALEB R. KEMP,
H. R. KNIPE,
A. WEEKES,
EDWARD EAGER.

(Signed) S. A. MORTLOCK,
Clerk of the Asylum.

AVERAGE WEEKLY EXPENDITURE *for the Year, for each Patient, from Weekly Rate.*

	QUARTERS ENDING. 1896, June 30th.	Sept. 30th.	Dec. 31st.	1897, March 31st.	Average for the Year ending 31st Mar., 1897.
	s. d.	s. d.	s. d.	s. d.	s. d.
Provisions	3 4	3 5¾	3 3½	3 5½	3 4⅝
House and other Expenses	2 4¼	1 7½	2 8¼	2 1¾	2 2⅜
Clothing	0 7¾	0 3⅞	0 8⅛	0 8¾	0 7⅛
Salaries and Wages	2 7⅞	2 6⅞	2 7	2 7¾	2 7⅜
Medicine, Spirits, &c.	0 1⅝	0 1	0 1⅜	0 1⅜	0 1⅜
Incidentals	0 0½	0 0½	0 0⅛	0 0⅛	0 0¼
Total	9 1⅝	8 1½	9 4⅜	9 1¼	8 11⅛
Weekly Rate Chargeable to the Unions Contributing to the Asylum	9 3	9 0	9 0	9 0	9 0¾
Ditto do. Not Contributing do.	14 0	14 0	14 0	14 0	14 0
Ditto do. For Private Patients	16 0	16 0	16 0	16 0	16 0

LIVERPOOL REGIONAL HOSPITAL BOARD

*

REPORT

of the

FINANCE OFFICER

on the

ACCOUNTS OF UPTON MENTAL HOSPITAL MANAGEMENT COMMITTEE

For the Year Ended 31st March, 1952

together with

THE ACCOUNTS

*

FREDK REGINALD MILLET, F.H.A.
Finance Officer.

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★

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UPTON MENTAL HOSPITAL MANAGEMENT COMMITTEE

REPORT OF THE FINANCE OFFICER

on the

Accounts for the Year ended 31st March, 1952.

REVENUE ACCOUNTS—Pages 5 and 6.

	£	s.	d.
Net expenditure for the year was:—			
Upton Mental Hospital	289,168	16	8
"The Manor"	4,923	10	10
TOTAL for the Group	294,092	7	6

as against £306,752 provided in the Revised Estimates.

We have still been unable to fill the many vacancies on the nursing staff and this accounts for approximately half of the underspending.

The net cost per patient per week was £3 2s. 2d. for Upton Mental Hospital and £2 17s. 8d. for "The Manor", Great Sutton.

STOCKS IN HAND at the end of the year were valued at £26,289 9s. 3d. as against £20,939 15s. 6d. at the beginning of the year.

TRADING ACCOUNTS. The Farms and Gardens Accounts show a surplus of £4,038 15s. 4d. for the year and the Buffet/Shop a surplus of £763 5s. 4d.

MINOR CAPITAL SCHEMES. The Regional Hospital Board delegated the Management Committee to carry out the following Minor Capital Schemes, and these I am glad to report have been completed during the financial year.

(i) Furnishings "The Manor".
(ii) Furnishings Bache Hall.
(iii) Furnishings Staff Dining Room.
(iv) Provision of Bull Pen.
(v) Male 2 Ward (Isolation).
(vi) Provision for Foundations for Extensions to Bradfords Calender Laundry Machine.
(vii) Wiring of Flats at Isolation Hospital.
(viii) Supply of electricity to estate houses from the Grid.

ENDOWMENTS FUND—Page 12. The cash in hand at the end of the year on this account was £569 19s. 11d., as against a balance in hand at the beginning of the year of £1,331 15s. 0d. The payments on this account provide amenities for both patients and staff which are fully detailed in the Abstract of Accounts (see page 12).

PATIENTS EXTRA COMFORTS AND CASH ACCOUNT—Page 13. As stated in my previous Report, monies received on behalf of patients from various sources, e.g. National Health Insurance on account of sickness benefit, Court of Protection, Receivership accounts, relatives of patients, etc., are placed to the credit of this Account and cash or parcels are given to the patients weekly or at any other time on request. I am pleased to report that the Regional Hospital Board has now given the Management Committee permission for those patients who have not before received pocket money and do not receive parcels to receive these amenities.

MONTHLY MEETINGS OF FINANCE OFFICERS. These I have attended and I again thank the Board's Officers for their continued guidance and help in all matters on which I have consulted them.

FREDK. R. MILLET, F.H.A.,
Secretary and Finance Officer.

UPTON MENTAL HOSPITAL MANAGEMENT COMMITTEE.

SUMMARY OF EXPENDITURE AND INCOME

For the Year ended 31st March, 1952.

Item	Actual £	Percentage of Total
(a) HOSPITAL MAINTENANCE.		
1. Salaries and Wages	193439	56.92
2. Provisions	51217	15.07
3. Uniforms and Clothing	8826	2.60
4. Drugs and Dressings	5460	1.61
5. Fuel, light, power, water and laundry	25958	7.64
6. Maintenance of Buildings, Plant and Grounds	8409	2.47
7. Domestic Repairs, renewals, etc.	12197	3.59
8. Other Expenses	34081	10.03
	339587	99.93
(b) Central Administration	235	.07
(c) Other Expenditure	—	—
(d) Total Gross Expenditure	339822	100
(e) Less Income	45495	
(f) Total Net Expenditure	£294327	

UPTON MENTAL HOSPITAL MANAGEMENT COMMITTEE.

UPTON MENTAL HOSPITAL, CHESTER

REVENUE ACCOUNT for the Year ended 31st March, 1952.

1950-51 £ s. d.	Item. EXPENDITURE	1951-52 £ s. d.
	1. Gross Salaries and wages and employer's contributions to National Insurance and Superannuation	
4383 2 8	(i) Medical	2955 13 5
118935 0 10	(ii) Nursing Grades	106326 10 2
— — —	(iii) Ward Orderlies	— — —
17667 9 8	(iv) Works and Maintenance	18222 11 1
4598 4 4	(v) Laundry	5092 15 8
6567 14 6	(vi) Farm and Garden	7318 6 5
11609 6 6	(vii) Administrative and Clerical Staff ...	12063 7 8
4160 17 2	(viii) Professional and Technical Staff ...	5294 7 9
6537 6 3	(ix) Catering Staff	13085 10 1
15915 19 11	(x) Other Employees	19769 1 1
44559 4 1	2. Provisions	50116 1 2
1402 9 4	3. Staff Uniform and Clothing	1498 3 10
6119 8 3	4. Patients' clothing	7189 1 3
3306 18 6	5. Drugs and Dressings	4156 14 5
	6. Medical and surgical appliances and equipment:—	
923 4 2	(i) Normal outgoings	986 15 4
— — —	(ii) Extraordinary items	300 12 0
22160 13 4	7. Fuel, light and power	25238 0 7
331 1 11	8. Water	323 16 1
— — —	9. Laundry	— — —
	10. Maintenance of buildings, plant and grounds:	
5128 18 9	(i) Normal outgoings on maintenance ...	6239 9 11
1543 19 1	(ii) Extraordinary items	2087 3 2
	11. Domestic repairs, renewals and replacements:	
	(i) Furniture and Furnishings—	
734 5 8	(a) Normal outgoings	1117 5 6
825 0 0	(b) Extraordinary items	1280 18 4
1110 3 9	(ii) Hardware and crockery	1279 9 6
— — —	(iii) Bedding and Linen:—	
4474 16 11	(a) Normal outgoings	5531 1 7
	(b) Extraordinary items	— — —
2661 17 10	(iv) Cleaning and Chandlery	2875 7 2
	12. Rent, Rates and Tithes:—	
33 12 0	(i) Rents	40 9 8
5832 5 10	(ii) Rates	7124 3 11
4 11 1	(iii) Tithes	9 2 2
1553 7 6	13 Printing, Stationery and Postages, etc. ...	1911 3 11
161 5 3	14 Advertising	450 15 7
147 0 7	15 Telephone/Charges and Rentals	280 12 0
	16 Ambulance and other transport:—	
51 9 7	(i) Patients' travelling expenses	132 2 9
152 1 5	(ii) Other travelling expenses	258 1 7
545 0 0	(iii) New Vehicles	1169 9 7
	17. Canteens and Shops:—	
6884 0 5	(i) Normal outgoings	7403 6 9
— — —	(ii) Extraordinary items	— — —
5310 19 1	18. Farms and Gardens	7068 12 0
	19. Occupational Therapy	
350 2 5	(i) Normal outgoings	539 18 10
— — —	(ii) Extraordinary items	— — —
	20. Miscellaneous:—	
	(i) Sums payable to local authorities under user agreements	
— — —		— — —
25 10 1	(ii) General	2 7 6
292 11 5	(iii) Newspapers and Periodicals	392 16 3
191 5 9	(iv) Sweets	193 17 10
4527 8 8	(v) Tobacco	4528 4 0
312 12 2	(vi) Entertainments	351 11 5
— — —	(vii) Losses or Compensation	2 12 0
304 10 11	(viii) Christmas Extras	— — —
— — —	(ix) Subsistence	1 10 0
321 4 0	(x) Funeral Expenses	265 13 6
	21 Patients' Allowances:—	
— — —	(i) Cash	— — —
1351 5 0	(ii) Service Patients' extra comforts ...	1310 10 6
314009 6 7	Total Expenditure transferred to Summary Account (Page 8)	333785 4 11

1950-51 £ s. d.	Item. INCOME.	1951-52 £ s. d
— — —	1. From patients—appliances	— — —
— — —	2. From patients—single rooms, etc.	— — —
	3. From private patients:—	
— — —	(i) In-patients	— — —
— — —	(ii) Out-patients	— — —
	4. Local Health Authorities:—	
— — —	(i) Supplies of blood, etc.	— — —
— — —	(ii) Midwives	— — —
	5. From local education authorities and voluntary organisations—Special Schools	— — —
— — —	6. Under Road Traffic Acts 1932 and 1934	— — —
— — —	7. From Staff—rent, board, lodgings, supplies and services.	14253 16 10
17562 2 5	8. From trading accounts:—	
8557 11 2	(i) Canteens and shops	8854 16 1
14315 9 5	(ii) Farms and gardens	18425 13 9
420 1 1	(iii) Occupational Therapy	564 16 9
522 16 10	(iv) Other trading services	700 1 0
1351 5 0	9. Ministry of Pensions—Service Patients Extra Comforts	1310 10 6
	10. Miscellaneous:—	
105 18 2	(i) Funerals	97 14 9
97 17 11	(ii) Old Stores	78 19 8
113 7 7	(iii) Sale of Scrap Metal	— — —
3 1 0	(iv) Wayleaves, etc.	3 1 0
172 5 2	(v) Swill supplied to the Farm	288 15 0
205 14 2	(vi) Other Miscellaneous Sales	38 2 11
43927 9 11	11. Total Income transferred to Summary Revenue Account, page 8	44616 8 3
270081 16 8	12. Net Expenditure	289168 16 8
314009 6 7		333785 4 11

STATISTICS

(a) Number of beds available	1829
(b) Average beds occupied	1778
(c) Out-patients Attendances	—
(d) Gross cost per patient week	3 11 9
Less Direct Credits	0 9 7
Net Cost ...	£3 2 2

(e) Number of Staff:—
- (1) Medical: 4 full time, 1 part time.
- (ii) Nursing: 202 full time, 97 part time.
- (iii) Others: 242 full time, 8 part time.

(f) Original Approved Estimate of Net Expenditure	£306673
(g) Revised Estimate of Net Expenditure ...	£300997

UPTON MENTAL HOSPITAL MANAGEMENT COMMITTEE

THE MANOR, GREAT SUTTON.

REVENUE ACCOUNT FOR THE YEAR ENDED 31st March, 1952.

1950-51 £ s. d.	Item	1951-52 £ s. d.
	EXPENDITURE	
	1. Gross Salaries and Wages and employer's contributions to National Insurance and Superannuation:—	
162 0 0	(i) Medical	162 0 0
551 1 1	(ii) Nursing	1097 9 9
769 8 6	(iii) Ward Orderlies	1188 19 5
309 6 9	(iv) Works and Maintenance	257 14 8
— — —	(v) Laundry	— — —
303 18 8	(vi) Farm and Garden	354 12 1
— — —	(vii) Administrative and Clerical Staff ...	— — —
— — —	(viii) Professional and Technical	— — —
173 5 7	(ix) Catering Staff	250 5 10
— — —	(x) Other Employees	— — —
871 5 2	2. Provisions	1100 11 1
10 13 2	3. Staff Uniform and Clothing	30 0 0
55 11 4	4. Patients' Clothing	108 16 1
3 14 8	5. Drugs and Dressings	15 10 6
	6. Medical and surgical appliances and equipment:—	
12 19 4	(i) Normal outgoings	— — —
— — —	(ii) Extraordinary items	— — —
234 0 9	7. Fuel, light and power	330 14 4
68 16 6	8. Water	65 16 6
— — —	9. Laundry	— — —
	10. Maintenance of buildings, plant and grounds:	
39 3 0	(i) Normal outgoings on maintenance ...	82 14 1
99 10 0	(ii) Extraordinary items	— — —
	11. Domestic repairs, renewals and replacements:	
	(i) Furniture and Furnishings:—	
17 7 6	(a) Normal outgoings	29 17 2
— — —	(b) Extraordinary items	— — —
20 17 3	(ii) Hardware and crockery	20 13 3
	(iii) Bedding and Linen:—	
38 2 1	(a) Normal outgoings	32 17 7
— — —	(b) Extraordinary items	— — —
23 10 2	(iv) Cleaning and Chandlery	29 10 1
	12 Rent, Rates and Tithes:	
— — —	(i) Rents	— — —
167 9 10	(ii) Rates	208 19 0
1 9 8	(iii) Tithes	2 19 4
44 1 7	13. Printing, Stationery and Postages	43 15 2
14 7 2	14. Advertising	8 1 7
18 15 0	15. Telephone Charges and Rentals	25 3 11
	16. Ambulance and other Transport:—	
13 17 1	(i) Patients' travelling expenses	17 12 11
21 5 6	(ii) Other travelling expenses	18 4 3
— — —	(iii) New Vehicles	— — —
	17. Canteens and Shops:—	
— — —	(i) Normal outgoings	— — —
— — —	(ii) Extraordinary items	— — —
	18. Farms and Gardens:—	
143 2 8	(i) Normal outgoings	130 3 4
— — —	(ii) Extraordinary items	— — —
— — —	19, Occupational Therapy	— — —
	20. Miscellaneous:—	
— — —	(i) Sums payable to local authorities under user agreements	— — —
0 9 3	(ii) General	— — —
11 10 6	(iii) Newspapers and periodicals	9 9 9
— — —	(iv) Sweets	— — —
— — —	(v) Tobacco	— — —
— — —	(vi) Entertainments	— — —
13 1 5	(vii) Xmas Extras	— — —
— — —	(viii) Funeral expenses	— — —
	21. Patients' Allowances:—	
179 6 9	(i) Cash	179 6 6
— — —	(ii) Service patients' extra comforts ...	— — —
£4393 7 2	22. Total Expenditure transferred to Summary Revenue Account Page 8	£5801 18 2

1950-51 £ s. d.	Item	1951-52 £ s. d.
	INCOME	
— — —	1. From patients—appliances	— — —
— — —	2. From patients—single rooms, etc.	— — —
	3. From private patients:—	
— — —	(i) In-patients	— — —
— — —	(ii) Out-patients	— — —
	4. From local health authorities:—	
— — —	(i) Supplies of blood, etc.	
— — —	(ii) Midwives	
	5. From local education authorities and voluntary organisations—Special Schools	
— — —	6. Under road traffic acts 1932 and 1934	
— — —	7. From staff—rent, board, lodgings, supplies and services	664 9 10
246 19 5	8. From trading accounts:—	
	(i) Canteens and shops	— — —
— — —	(ii) Farms and gardens	208 17 6
134 11 0	(iii) Occupational Therapy	— — —
— — —	(iv) Other trading services	— — —
— — —	9. Miscellaneous	5 0 0
18 16 6		
	10. Total income transferred to Summary Revenue Account, Page 8	878 7 4
400 6 11	11. Net Expenditure	4923 10 10
3993 0 3		
£4393 7 2		£5801 18 2

STATISTICS

(a) Number of Beds available	41
(b) Average Beds occupied	33
(c) Out-patients Attendances	—
(d) Gross Cost per patient per week ...	£3 7 11
Less Direct Credits	10 3
Net Cost	£2 17 8
(e) Number of Staff:—	
(i) Medical	2 part time
(ii) Nursing	1 full time
(iii) Others	7 full time
	— part time
(f) Original Approved Estimate of Net Expenditure	£5950
(g) Revised Estimate of Net Expenditure	£5755

UPTON MENTAL HOSPITAL MANAGEMENT COMMITTEE.

THIRD SCHEDULE

CENTRAL ADMINISTRATION EXPENDITURE

For the Year ended 31st March, 1952.

	£	s.	d.
1. Members of the Board (or Committee)—travelling and subsistence expenses; payments for loss of remunerative time	234	12	2
2. Salaries and Wages (including employer's and employees' contributions to National Insurance and Superannuation)—Staff	—	—	—
3. Fuel, light, water and cleaning	—	—	—
4. Structural repairs and renewals	—	—	—
5. Furniture and equipment	—	—	—
6. Rents and rates	—	—	—
7. Printing, stationery, postages, telephones	—	—	—
8. Travelling and subsistence expenses—staff	—	—	—
9. Miscellaneous:— (i) (ii) (iii) Other miscellaneous expenses	—	—	—
	234	12	2

OTHER EXPENDITURE

For the Year ended 31st March, 1952.

1. Cost of maintaining patients in hospitals not vesting in the Minister	Nil.
2. Salaries and wages (including employer's and employees' contributions to National Insurance and Superannuation of:—	
(a) Officers of the Blood Transfusion Service	Nil.
(b) Medical Specialists	Nil.
(c) Other non-administrative Officers	Nil.
3. Blood Transfusion Service—Expenses other than salaries and wages	Nil.
4. Miscellaneous:—	
(a) Travelling and subsistence allowances of Regional Officers—Item 2 above	Nil.
(b)	
(c)	
(d) Other miscellaneous expenses	Nil.
	Nil

Summary of Revenue Account for the year ended 31st March, 1952.

EXPENDITURE	£	s.	d.	INCOME	£	s.	d.
1 Hospital Maintenance Expenditure:—				1. Hospital Maintenance Income:—			
(i) Upton Hospital (Page 5)	333785	4	11	(i) Upton Hospital (Page 5)	44616	8	3
(ii) The Manor Hospital (Page 6) ...	5801	18	2	(ii) The Manor Hospital (Page 6) ...	878	7	4
2. Central Administration Expenditure Page 7	234	12	2	Net Expenditure	294326	19	8
3. Other Expenditure	—	—	—				
	£339821	15	3		£339821	15	3

Ministry of Health Account to 31st March, 1952.

	£	s.	d.		£	s.	d.
Net Expenditure	294326	19	8	Balance as at 1.4.51	33834	5	10
Agency Payments	334	19	7	Advances per Regional Hospital Board ...	276352	8	2
Balance at 31.3.52	31749	5	2	Superannuation Contributions retained by H.M.C.	16145	4	5
				Services without Cash Settlement	79	6	0
	£326411	4	5		£326411	4	5

BALANCE SHEET, 31st March, 1952.

LIABILITIES

	£	s.	d.	£	s.	d.
SUNDRY CREDITORS:—						
Invoice Account:—						
Tradesmen and Others				11086	17	9
Other Sundry Creditors, specifying Accounts:—						
Ministry of Pensions Service Patients' Clothing Account				123	8	2
Ministry of Health—Surplus				31749	5	2
				£42959	11	1

ASSETS

	£	s.	d.	£	s.	d
SUNDRY DEBTORS:—						
Ministry of Pensions — Service Patients	433	11	8			
Canadian Patients Pensions—Service Patients	8	18	9			
Miscellaneous Sales Account	185	9	9			
				628	0	2
Chester and District Butchers' Buying Committee, Deposit on account of weekly purchases of meat ...				120	0	0
				748	0	2
STOCKS OF MATERIALS IN HAND:—						
(1) Provisions	2013	4	1			
(2) Clothing:—						
Staff Uniforms and Clothing ...	865	11	1			
Patients' Clothing	3236	16	9			
(3) Fuel and light, etc.	1730	19	3			
(4) Maintenance of Buildings and Plant	1964	2	6			
(5) Domestic Renewals, Furniture, etc.	4707	0	9			
(6) Farm and Garden	11049	10	0			
(7) Occupational Therapy	491	10	10			
(8) Canteens and Shops	230	14	0			
				26289	9	3
Cash at Bank:—						
Management Committee Account	8338	9	9			
Finance Officer's Imprest Account	7576	11	11			
Supplies do. do. do.	7	0	0			
				15922	1	8
				£42959	11	1

May, 1952.

FREDK. REGINALD MILLET, F.H.A., Finance Officer.

Ministry of Health Auditor.

SUMMARY OF HOSPITAL MAINTENANCE SERVICE

For the Year ended

Item.	Upton Mental Hospital £	s.	d.	"The Manor" Mental Deficiency Institution £	s.	d.	TOTAL. £	s.	d.
EXPENDITURE.									
1. Gross Salaries and Wages and Employer's contributions to National Insurance and Superannuation.									
(i) Medical	2955	13	5	162	0	0	3117	13	5
(ii) Nursing	106326	10	2	1097	9	9	107423	19	11
(iii) Ward Orderlies	—	—	—	1188	19	5	1188	19	5
(iv) Works and Maintenance ...	18222	11	1	257	14	8	18480	5	9
(v) Laundry	5092	15	8	—	—	—	5092	15	8
(vi) Farm and Garden	7318	6	5	354	12	1	7672	18	6
(vii) Administrative and Clerical Staff	12063	7	8	—	—	—	12063	7	8
(viii) Professional and Technical Staff	5294	7	9	—	—	—	5294	7	9
(ix) Catering Staff	13085	10	1	250	5	10	13335	15	11
(x) Other Employees	19769	1	1	—	—	—	19769	1	1
2. Provisions	50116	1	2	1100	11	1	51216	12	3
3. Staff Uniform and Clothing	1498	3	10	30	0	0	1528	3	10
4. Patients Clothing	7189	1	3	108	16	1	7297	17	4
5. Drugs and Dressings	4156	14	5	15	10	6	4172	4	11
6. Medical and Surgical appliances and equipment									
(i) Normal outgoings	986	15	4	—	—	—	986	15	4
(ii) Extraordinary items	300	12	0	—	—	—	300	12	0
7. Fuel, light and power	25238	0	7	330	14	4	25568	14	11
8. Water	323	16	1	65	16	6	389	12	7
9. Laundry	—	—	—	—	—	—	—	—	—
10. Maintenance of buildings, plant and grounds:—									
(i) Normal outgoings on maintenance	6239	9	11	82	14	1	6322	4	0
(ii) Extraordinary items	2087	3	2	—	—	—	2087	3	2
11. Domestic repairs, renewals and replacements:—									
(i) Furniture and Furnishings ...									
(a) Normal outgoings	1117	5	6	29	17	2	1147	2	8
(b) Extraordinary items ...	1280	18	4	—	—	—	1280	18	4
(ii) Hardware and crockery	1279	9	6	20	13	3	1300	2	9
(iii) Bedding and Linen									
(a) Normal outgoings	5531	1	7	32	17	7	5563	19	2
(b) Extraordinary items ...	—	—	—	—	—	—	—	—	—
(iv) Cleaning and Chandlery ...	2875	7	2	29	10	1	2904	17	3
12. Rent and Rates:—									
(i) Rents	40	9	8	—	—	—	40	9	8
(ii) Rates	7124	3	11	208	19	0	7333	2	11
(iii) Tithes	9	2	2	2	19	4	12	1	6
13. Printing, Stationery and Postage ...	1911	3	11	43	15	2	1954	19	1
14. Advertising	450	15	7	8	1	7	458	17	2
15. Telephone charges and Rentals ...	280	12	0	25	3	11	305	15	11
16. Ambulance and other Transport ...									
(i) Patients' travelling expenses ...	132	2	9	17	12	11	149	15	8
(ii) Other travelling expenses ...	258	1	7	18	4	3	276	5	10
(iii) New Vehicles	1169	9	7	—	—	—	1169	9	7
17. Canteens and Shops:—									
(i) Normal outgoings	7403	6	9	—	—	—	7403	6	9
(ii) Extraordinary items	—	—	—	—	—	—	—	—	—
18. Farms and Gardens	7068	12	0	130	3	4	7198	15	4
19. Occupational Therapy:—									
(i) Normal outgoings	539	18	10	—	—	—	539	18	10
(ii) Extraordinary items	—	—	—	—	—	—	—	—	—
20. Miscellaneous:—									
(i) Sums payable to local authorities under user agreements ...	—	—	—	—	—	—	—	—	—
(ii) General	2	7	6	—	—	—	2	7	6
(iii) Newspapers and Periodicals ...	392	16	3	9	9	9	402	6	0
(iv) Sweets	193	17	10	—	—	—	193	17	10
(v) Tobacco	4528	4	0	—	—	—	4528	4	0
(vi) Entertainments	351	11	5	—	—	—	351	11	5
(vii) Losses or Compensation	2	12	0	—	—	—	2	12	0
(viii) Christmas Extras	—	—	—	—	—	—	—	—	—
(ix) Subsistence	1	10	0	—	—	—	1	10	0
(x) Funeral Expenses	265	13	6	—	—	—	265	13	6
21. Patients' Allowances:—									
(i) Cash	—	—	—	179	6	6	179	6	6
(ii) Service Patients Extra Comforts	1310	10	6	—	—	—	1310	10	6
Total Expenditure transferred to Summary Revenue Account. Page 8 ...	333785	4	11	5801	18	2	339587	3	1

UPTON MENTAL HOSPITAL MANAGEMENT COMMITTEE

INCOME AND EXPENDITURE

31st March, 1952.

Item	Upton Mental Hospital £	s.	d.	"The Manor" Mental Deficiency Institution £	s.	d.	TOTAL. £	s.	d.
INCOME									
1. From patients—appliances	—	—	—	—	—	—	—	—	—
2. From patients—single rooms, etc. ...	—	—	—	—	—	—	—	—	—
3. From private patients									
(i) In-patients	—	—	—	—	—	—	—	—	—
(ii) Out-patients	—	—	—	—	—	—	—	—	—
4. From Local Health Authorities—									
(i) Supplies of blood, etc.	—	—	—	—	—	—	—	—	—
(ii) Midwives	—	—	—	—	—	—	—	—	—
5. From local education authorities and voluntary organisations — Special Schools	—	—	—	—	—	—	—	—	—
6. Under Road Traffic Acts, 1932 and 1934	—	—	—	—	—	—	—	—	—
7. From Staff—rent, board, lodgings, supplies, and services	14253	16	10	664	9	10	14918	6	8
8. From trading accounts:—									
(i) Canteens and shops	8854	16	1	—	—	—	8854	16	1
(ii) Farms and gardens	18425	13	9	208	17	6	18634	11	3
(iii) Occupational Therapy	564	16	9	—	—	—	564	16	9
(iv) Other trading services	700	1	0	—	—	—	700	1	0
9. Ministry of Pensions—Service Patients Extra Comforts	1310	10	6	—	—	—	1310	10	6
10. Miscellaneous	506	13	4	5	0	0	511	13	4
11. Total Income transferred to Summary Revenue Account page 8	44616	8	3	878	7	4	45494	15	7
12. Net Expenditure	289168	16	8	4923	10	10	294092	7	6
	£333785	4	11	5801	18	2	339587	3	1

ENDOWMENT AND OTHER FUNDS

Abstract of Cash Receipts and Payments

For the Year ended 31st March, 1952.

RECEIPTS.	Capital. £ s. d.	Revenue. £ s. d.
1. From Dividends, interests, etc., on invested funds and endowment property. Extra comforts account ...	— — —	50 0 0
2. From Minister under Section 7 (5)	— — —	1186 5 0
From Liverpool Regional Hospital Board under Section 7 (5)	— — —	580 0 0
3. From realisation of investments and endowment property	— — —	— — —
4. From other sources:—		
(i) Under Section 59	— — —	— — —
(ii) Under Section 60	— — —	— — —
5. Other receipts:—		
(i) Donations	— — —	9 3 0
(ii) Telephone Call Boxes	— — —	46 19 9
6. Cash in hand at beginning of period	— — —	1331 15 0
Total ...		£3204 2 9

PAYMENTS.	Capital. £ s. d.	Revenue. £ s. d.
7. For investment	— — —	— — —
8. For purposes relating to Hospital services or research	— — —	— — —
9. Other payments:—		
(i) Coach trips, Theatre, Cinema tickets, etc.		302 10 0
(ii) Working patients' gratuities ...		166 2 0
(iii) Sports equipment		785 14 4
(iv) Training School equipment ...		68 7 6
(v) Ward amenities		228 2 4
(vi) Ward amusements		129 1 11
(vii) Radio, Television, etc.		151 10 3
(viii) Patients' Library		10 14 6
(ix) Medical Library		28 15 8
(x) Patients' Xmas Festivities ...		304 15 0
(xi) Staff Amenities		254 15 4
(xii) Telephone Call Boxes		60 11 2
(xiii) Cheque Books		2 13 6
(xiv) Sundries		140 9 4
		2634 2 10
10. Cash in hand at end of period ...		569 19 11
Total ...		£3204 2 9

ENDOWMENT AND OTHER FUNDS—PATIENTS' EXTRA COMFORTS ACCOUNT

Abstract of Cash Receipts and Payments.

RECEIPTS	Capital. £ s. d.	Revenue. £ s. d.
1. From Dividends, interests, etc., on invested funds and endowment property	— — —	— — —
2. From Minister under Section 7 (5) ...	— — —	— — —
3. From realisation of investments and endowment property	— — —	— — —
4. From other sources:—		
(i) Under Section 59	— — —	— — —
(ii) Under Section 60	— — —	— — —
5. Other receipts:— National Health Insurance, Court of Protection, and relatives of patients for the provision of extra comforts ...		5976 5 8
6. Cash in hand at beginning of period		2532 16 8
Totals ...		£8509 2 4

PAYMENTS	Capital. £ s. d.	Revenue. £ s. d.
7. For investment		— — —
8. For purposes relating to Hospital services or research	— — —	— — —
9. Other payments:— Provision of pocket money and extra comforts for patients		5638 17 1
10. Cash in hand at end of period:—		
(i) Westminster Bank Ltd.		2608 18 8
(ii) Finance Officer		231 11 9
(iii) P.O. Savings Bank		29 14 10
Totals ...		£8509 2 4

ENDOWMENT AND OTHER FUNDS

Statement of Balances as at 31st March, 1952.

Surpluses and Liabilities	£ s. d.	£ s. d.
1. Funds transferred to Board of Governors/Hospital Management Committee under Section 7 (1) and (4):—		
(i) Capital Account	— — —	
(ii) Revenue Account, including income balances	— — —	
2. Funds transferred to Regional Hospital Board / Hospital Management Committee under Section 7 (5) (c):— unexpended balance including income balances	— — —	
3. Funds transferred to Regional Hospital Board / Hospital Management Committee under Section 7 (5) (d):— unexpended balance, including income balances	— — —	
4. Funds held under Section 59:—		
(i) of which the income but not the capital is expendable	— — —	
(ii) wholly expendable	— — —	
5. Funds held by Board of Governors/ Regional Hospital Board / Hospital Management Committee under Section 60:—		
(i) Capital Account	— — —	
(ii) Revenue Account including income balances	— — —	569 19 11
6. Sundry creditors	— — —	
TOTAL	— — —	569 19 11

Assets	£ s. d.	£ s. d.
7. Land held as investment (other than land held as security for money advanced on mortgage)		— — —
8. Investments (including investments on mortgage of real estate) authorised as trustee securities by public general Act		— — —
9. Investments—other securities		— — —
10. Other property held by way of investment ...		— — —
11. Sundry debtors		— — —
12. Cash at Bank, etc.		569 19 11
TOTAL		569 19 11

ENDOWMENT AND OTHER FUNDS—PATIENTS' EXTRA COMFORTS ACCOUNT

Statement of Balances as at 31st March, 1952.

Surpluses and Liabilities	£ s. d.	£ s. d.
1. Funds transferred to Board of Governors / Hospital Management Committee under Section 7 (1) and (4):—		
(i) Capital account	— — —	
(ii) Revenue Account, including income balances	— — —	
2. Funds transferred to Regional Hospital Board/Hospital Management Committee under Section 7 (5) (c): unexpended balance, including income balances	— — —	
3. Funds transferred to Regional Hospital Board/Hospital Management Committee under Section 1 (5) (d): unexpended balance, including income balances	— — —	
4. Funds held under Section 59:—		
(i) of which the income but not the capital is expendable	— — —	
(ii) wholly expendable	— — —	
5. Funds held by Board of Governors/ Regional Hospital Board/Hospital Management Committee under Section 60:—		
(i) Capital Account	— — —	
(ii) Revenue Account including income balances	— — —	
6 Sundry creditors	— — —	4870 5 3
TOTAL		£4870 5 3

Assets	£ s. d.	£ s. d.
7. Land held as investment (other than land held as security for money advanced on mortgage)		— — —
8. Investments (including investments on mortgage of real estate) authorised as trustee securities by public general Act		— — —
9. Investments—other securities		2000 0 0
10. Other property held by way of investment ...		— — —
11. Sundry debtors		— — —
12. Cash at Bank, etc:—	£ s. d.	
Westminster Bank, Chester ...	2608 18 8	
P.O. Savings Bank, London ...	29 14 10	
In hands of Finance Officer ...	231 11 9	
		2870 5 3
TOTAL		£4870 5 3

Cash Reconciliation Statement as at 31st March, 1952.

	£	s.	d.	£	s.	d.
1. Advances from Regional Hospital Board				276352	8	2
2. Superannuation contributions (gross) retained by H.M.C.:						
(i) employees' share ...	6655	19	9			
(ii) employer's share ...	9478	14	9			
(iii) additional cash contributory payments ...	10	9	11			
				16145	4	5
3. Exchequer services chargeable without cash settlement:—						
(i) medical supplies and equipment				79	6	0
(ii) non-medical supplies and equipment ...				—	—	—
4. Total Exchequer contribution				292576	18	7
5. Cash in hand at beginning of period				22015	13	5
TOTAL				£314592	12	0

	£	s.	d.	£	s.	d.
6. Net Expenditure as per page 8				294326	19	8
Balance of stores at end of period				26289	9	3
Debtor Balances at end of period:—						
(i) "Income" debtors ...	—	—	—			
(ii) Other debtors	748	0	2			
				748	0	2
Creditor balances at beginning of period:—				9685	0	1
				331049	9	2
DEDUCT—						
Balance of stores at beginning of period	20939	15	6			
Debtor Balances at beginning of period						
(i) "Income" debtors ...	—	—	—			
(ii) Other debtors	563	17	0			
Creditor Balances at end of period	11210	5	11			
				32713	18	5
7. Net cost of service adjusted to a cash basis				298335	10	9
8. Agency payments on behalf of Ministry:—						
(i) to Life Offices (F.S.S.N. etc.)	90	18	9			
(ii) Refunds of Superannuation contributions to employees	244	0	10			
(iii) Sundry Debtors — Voluntary Hospitals ...	—	—	—	334	19	7
Cash in hand at end of period				15922	1	8
TOTAL				£314592	12	0